



**LOCAL GOVERNMENT ACT 1972  
NOTICE OF A MEETING OF THETFORD TOWN COUNCIL  
YOU ARE HEREBY SUMMONED TO ATTEND THE VIRTUAL AMENITIES  
LAND & PROPERTY COMMITTEE MEETING ON  
WEDNESDAY 5<sup>th</sup> MAY 2021 STARTING AT 2.00 PM.  
AS THIS IS A VIRTUAL MEETING MEMBERS OF THE PUBLIC AND  
REPRESENTATIVES OF THE PRESS CAN JOIN THE MEETING  
– <https://bit.ly/ttceventsyoutube>**

Tina Cunnell BSc (Hons)  
Town Clerk  
29<sup>th</sup> April 2021

**AGENDA**

992/20	<b><u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u></b> To receive any declarations of interest.
993/20	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive apologies.
994/20	<b><u>MINUTES</u></b> To confirm the minutes of the Amenities Land and Property Committee's meeting held on 7 <sup>th</sup> April 2021 received by Council on 27 <sup>th</sup> April 2021. To be confirmed as a true record and signed/initialled by the Committee Chairman. Decision Required: To agree accuracy of minutes. Lead: Minute Secretary
995/20	<b><u>ACTION POINTS &amp; UPDATES</u></b> To receive a verbal update from the Officer and Chairman. Decision Required: None Lead: Countryside Officer
996/20	<b><u>HEALTH &amp; SAFETY</u></b> To receive verbal feedback on any matters requiring the attention of the Committee. Decision Required: None Leads: Countryside Officer and Councillor Harvey
997/20	<b><u>STREETSCENE &amp; COUNTRYSIDE OFFICERS' REPORT</u></b> To receive and note the attached consolidated written report. Decision Required: None Lead: Countryside Officer
998/20	<b><u>END OF YEAR FINANCIAL REPORT</u></b> To receive the attached report on the end-of-year financial position and consider suggestions on what underspent monies to reserve for projects in the new year. Decisions Required <ul style="list-style-type: none"> <li>• To note the financial report.</li> <li>• To resolve to reserve underspent funds for projects in the new year.</li> </ul> Lead: Finance Officer
999/20	<b><u>PURCHASE/REFURBISHMENT OF BENCHES AND PURCHASE OF BINS</u></b> To discuss and agree: <ul style="list-style-type: none"> <li>• On whether to use any remaining underspend on the purchase of additional benches and/or bins.</li> <li>• Whether to replace the bench removed from Abbey Meadows.</li> </ul>

	<ul style="list-style-type: none"> <li>• Whether to accept a request to move a bench at Barnham Cross playing fields.</li> </ul> <p>Decision Required: To consider and agree the options set out above. Lead: Countryside Officer</p>
1000/20	<p><b><u>CHRISTMAS LIGHTS INSTALLATION TENDER</u></b></p> <p>To review the Christmas light installation specification and propose any amendments (see Attached).</p> <p>Decision required: Decisions on any amendments to the current display that must be included in specification. Lead: Chair.</p>
1001/20	<p><b><u>SMALL GRANTS</u></b></p> <p>To discuss and agree any applications received. To note the attached report on grants awarded in the 20/21 financial year.</p> <p>Decision required: To discuss and agree any requests received. Lead: Chair and Finance Officer.</p>
1002/20	<p><b><u>CORRESPONDENCE</u></b></p> <p>To note and discuss correspondence received.</p> <p>Decision Required: None Lead: Countryside Officer</p>
1003/20	<p><b><u>COMMUNITY ENGAGEMENT</u></b></p> <p>To discuss and agree any consultation or media release required.</p> <p>Decision Required: Whether or not to approve communication. Lead: Chairman</p>
1004/20	<p><b><u>COMMITTEE OFFICERS UPDATE</u></b></p> <p>To update any information since the agenda was released.</p> <p>Decision Required: None. Lead: Countryside Officer</p>