

THETFORD TOWN COUNCIL

MINUTES OF A VIRTUAL MEETING OF THE PERSONNEL COMMITTEE

HELD ONLINE ON FRIDAY 4<sup>th</sup> December 2020, STARTING AT 1.00 pm.

Present:

Councillors R F W Brame (Chair), M P Brindle, D Crawford (Vice Chair),

B J Canham, C Harvey, J Hollis

Tina Cunnell - Town Clerk Alan Yorke Deputy Town Clerk

MINUTES

573/20	<u>DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS</u> None received
574/20	<u>APOLOGIES FOR ABSENCE</u> None received
575/20	<u>REVIEW OF BUDGETS</u> The committee reviewed the proposed budget and discussed the following: <ul style="list-style-type: none"><li>• Income line has not changed</li><li>• Majority of costs are fixed due to contracts</li><li>• There is a globular figure as a target for savings to manage from various lines in year</li><li>• New utilities contract makes it hard to forecast potential savings</li><li>• Rates have been kept in although there is discussion around toilet rates in parliament</li><li>• Budget to be reviewed quarterly</li><li>• Potential to reduce training budget if necessary</li><li>• Reduction in staff line must be acknowledged by other committees as there will be a reduction in output, and to acknowledge the impact on staff of the increased workload for some members of staff as part of the temporary measure of no recruitment for the 2 vacant posts.</li><li>• Staff to be recruited especially in the H&amp;S role as a priority as soon as feasible.</li></ul> <p style="text-align: center;">Committee agreed that the proposed budget could go back to the finance committee as part of the overall budget review.</p>

	<p>Cllr Brame proposed and Cllr Canham seconded that the proposed budget as presented should be sent to the Finance committee as part of the wider council budget review, on the understanding that all committees consider the impact on staff as well as the budgetary impacts</p> <p><b>RESOLVED: The proposed budget as presented be sent to the Finance Committee as part of the wider council budget review on the understanding that all committees consider the impact on staff as well as the budgetary impacts.</b></p>
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Chairman.