



**LOCAL GOVERNMENT ACT 1972  
NOTICE OF A MEETING OF**

**THETFORD TOWN COUNCIL PERSONNEL COMMITTEE**

YOU ARE HEREBY SUMMONED to attend the Personnel committee meeting of Thetford Town Council which will be held in The Council Chamber, King's House, Thetford, on Tuesday 4<sup>th</sup> June 2019, starting at 4 p.m.

Tina Cunnell BSc (Hons)  
Town Clerk  
29<sup>th</sup> May 2019

**AGENDA**

- 41/19      **ELECTION OF COMMITTEE CHAIRMAN AND VICE CHAIRMAN FOR THE MAYORAL YEAR 2019/20**  
To receive nominations.
- 42/19      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 43/19      **APOLOGIES FOR ABSENCE**  
To receive apologies.
- 44/19      **MINUTES**  
To confirm the minutes of the Committee's meeting held on 2<sup>nd</sup> April 2019, received by Council on 29<sup>th</sup> April 2019. To be confirmed as a true record and signed/initialled by the Committee Chairman.
- 45/19      **TRAINING & STAFF UPDATE**  
Town Clerk to update.
- 46/19      **PERSONNEL BUDGET REVIEW**  
To review budget spend in April/May
- 47/19      **CO-OPTION POLICY**  
To consider draft policy for recommendation to full council
- 48/19      **LCAS QUALITY GOLD AWARD APPLICATION**  
To consider supporting statements required for LCAS application

Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS  
Telephone: (01842) 754247  
e-mail: [mail@thetfordtowncouncil.gov.uk](mailto:mail@thetfordtowncouncil.gov.uk)  
website: [www.thetfordtowncouncil.gov.uk](http://www.thetfordtowncouncil.gov.uk)

49/19

**EXCLUSION OF PRESS AND PUBLIC**

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

50/19

**STAFF MATTERS**

Update on staffing topics that are private and confidential in nature

**Council Offices: The Carnegie Cage Lane, Thetford, Norfolk, IP24 2DS**

**Telephone: (01842) 754247**

**e-mail: [mail@thetfordtowncouncil.gov.uk](mailto:mail@thetfordtowncouncil.gov.uk)**

**website: [www.thetfordtowncouncil.gov.uk](http://www.thetfordtowncouncil.gov.uk)**