



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Tel: 01842 754247

19th February 2015

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

PERSONNEL COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Thursday 26th February 2015 at 5.00 p.m.**

Town Clerk

AGENDA

- 1170/14 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 1171/14 **APOLOGIES FOR ABSENCE**
To receive
- 1172/14 **MINUTES**
To confirm as a true record the minutes of the Committee's meeting held on 3rd February 2015, to be received by the Council on 24th February 2015 to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 1173/14 **REVIEW OF FOLLOW UP ACTIONS**
The Chairman to review.
- 1174/14 **HEALTH & SAFETY**
To receive any updates.

- 1175/14 COMPLIMENTS, COMMENTS AND COMPLAINTS
To receive any updates.
- 1176/14 TRAINING REQUESTS
To receive.
- 1177/14 EXCLUSION OF PRESS AND PUBLIC
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 1178/14 CLEANING OF TOWN COUNCIL FACILITIES
Town Clerk to provide update on requirement from Venues Manager and advice from Solicitor.
- 1179/14 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 1180/14 PRESS RELEASES
To consider any press release arising from this meeting's agenda