

THETFORD TOWN COUNCIL acting as THETFORD BURIAL AUTHORITY

THETFORD BURIAL GROUND, LONDON ROAD, THETFORD

RULES AND REGULATIONS for the management of the Cemetery, London Road, Thetford. (*Separate Rules and Regulations apply for Lawn Cemetery N and P Plot and the Cremated Remains Plot – please see pages 6 and 9*)

1. INTERMENTS

- A.
- (i) Notice of Interment shall be given on the Council's prescribed form at the office of the Town Clerk, King's House, Thetford at least 48 hours preceding the proposed interment (exclusive of Saturday, Sunday, Christmas Day, Good Friday and Statutory Bank Holidays). The Council reserves the right to modify this regulation where circumstances render such a course desirable, upon payment of an additional fee.
 - (ii) No funeral shall take place on a Sunday, Christmas Day, Good Friday and Statutory Bank Holidays. (Saturday funerals are to be allowed only in exceptional circumstances between the hours of 10am and 12noon, and agreed by the Town Clerk and/or Chairman of the Cemetery, Guildhall and Markets Committee).
 - (iii) No notice of interment shall be accepted by telephone except in special circumstances.
 - (iv) In the case of a grave in respect of which the exclusive right of Burial has been granted, the Notice of Interment shall be signed by the registered owner or legal representative and the grant of the grave shall be produced with the notice of Interment, or the number of such grant shall be endorsed upon such notice,
 - (v) All charges and fees shall be paid on due date.
 - (vi) Funeral arrangements, apart from digging the grave, which will be undertaken by the Town Council, but including appointing the Officiating Minister, shall be the sole responsibility of the relatives of the deceased in association with the Undertaker.
 - (vii) No funeral shall take place until the disposal certificate has been handed to the Cemetery Superintendent.
 - (viii) Interments can take place in either a grave where the exclusive right of burial has been purchased or in a grave where no such exclusive right is bought. The main differences between these two types of graves are as follows:

Graves where exclusive right of burial is purchased

The charge for a exclusive right of burial is payable in addition to ordinary interment and other fees, and entitles the person to whom the grant is made to the exclusive right of burial in the grave mentioned. This means that the person to whom the grant is made possesses the exclusive right of burial in that grave for the period of 100 years. The Council will also permit a kerbstone, headstone or other suitable memorial to be placed over a grave in which the exclusive right of burial has been granted. BEFORE any such kerbstone, headstone or memorial is erected it is necessary to obtain the Council's permission to its erection and for the proper fees to be paid.

Graves where no exclusive right of burial has been granted

Upon payment of the usual interment and other fees, the Council permit burials in graves where no exclusive right of burial has been purchased. In these circumstances the Council reserves the right to make further burials in the same grave at a later date. Because there will normally be more than one burial in a grave where an exclusive right of burial has not been purchased, it is not possible to permit the erection of kerbstones, headstones or other memorials over these graves. Subject to the payment of the specified fee, however, a small moveable vase may be placed on the grave.

2. PURCHASE OF BURIAL RIGHTS

- A. The exclusive right of burial in any grave space (except in N Plot), for a period of one hundred years, may be purchased by an inhabitant or non-inhabitant subject to the payment of the fees for the time being prescribed by the Council but no person may purchase the right of burial in more than two grave spaces without the approval of the Council.
- B. No assignment of the exclusive right of burial in a grave will be allowed without the approval of the Town Clerk and no transfer will be valid unless the Deed of Grant has been properly endorsed by the Town Clerk for which a fee shall be charged.
- C. If it is not found to be practicable to effect immediate assignment of the exclusive right of burial following the death of the registered owner the person signing the notice of interment as owner of the right shall thereby indemnify the Council against all, claims in respect thereof.
- D. The purchase of plots for memorial purposes is only allowed in exceptional cases and then only with the express agreement of the Council.

3. HOURS

Interments will only be allowed on week-days between the hours of 10.00 a.m. and 3.00 p.m. during the months April to September inclusive, and between the hours of 10.00 a.m. and 2.00 p.m. during the months of October to March inclusive excepting in cases of extreme emergency.

4. DEPTH

The first interment in each grave shall be at a depth of six feet (1.83m) and no interment shall take place in any grave in such a manner that any part of the coffin containing the body shall be at a depth of less than three feet below the level of the surface of the ground adjoining the grave.

5. SPACE BETWEEN COFFINS

- (a) A layer of earth at least six inches (0.15m) in thickness shall be left between each coffin in the same earthen grave.
- (b) Burials will be permitted in wooden coffins only.
- (c) The maximum size for a grave shall not normally exceed 7' x 3' (2.13 x 0.91m) but if a grave is of greater length than 7' (2.13m) was necessary, the burial shall take place out of rotation, in the grave space at the end of the row or at the end of the next row available.

6. MONUMENTAL WORKS AND ERECTIONS

A. The following monumental work only will be allowed:-

- (i) a flat stone occupying a superficial area not exceeding 7' x 3' (2.13 x 0.91m);
- (ii) a headstone not exceeding 3'6" (1.07m) in height;
- (iii) a foot tablet;
- (iv) kerbstones or border stones enclosing a space not exceeding 7' x 3' (2.13 x 0.91m);
- (v) a monument -
in the form of a vase not exceeding 12" (0.31m) in height;
in any other form not exceeding 3'6" (1.07m) in height and occupying a superficial area not exceeding 7' x 3' (2.13 x 0.91m);
- (vi) no more than two vases will be allowed on any one grave;

- (vii) inscriptions on headstones are subject to the approval of the Town Clerk and the name of a living person will only be permitted if there is a reference to the relationship of the deceased;
 - (viii) all headstones must be perpendicular.
- B. Drawings of every proposed erection and inscription must be submitted for the approval of the Town Clerk before work is commenced.
- C. Where the exclusive right of burial in a grave has been purchased, the Deed of Grant shall be produced by the person applying for the right to erect a memorial etc. thereon, or shall sign and deposit a statement to the effect that the Council in granting such application is indemnified against any action or damages that may arise in connection therewith.
- D. Glass shades containing artificial flowers, jam jars, milk bottles or similar jars or bottles or receptacles, shall not be allowed upon graves and the Council reserves the right to remove such shades, jars, bottles or other receptacles from graves, together with any dead vegetation etc.
- E. No grave shall have a headstone erected thereon unless the exclusive right of burial therein has been purchased.
- F. All headstones shall be soundly constructed of suitable natural stone and shall be kept in good repair and in default thereof the Council reserves the right to remove any such headstone or to require the owners to remove them and if any such headstone is removed by the Council it shall forthwith become the property of the Council for disposal by them as they think fit.
- G. All headstones shall remain at the sole risk of the owners thereof and the Council shall not be responsible for any damage or breakage which may occur to same.
- H. (i) The removing and refixing of headstones shall be executed by any person lawfully appointed by the owner of the grave.
- (ii) Every headstone removed in the process of opening a grave shall be removed at the risk of the person requiring the grave to be opened, and shall be temporarily removed entirely from the cemetery and must be refixed within a reasonable time and the decision of the Town Clerk as to what is a reasonable time shall be final and conclusive.
- (iii) All headstones removed either for the purpose of allowing an interment to take place or for any other purpose whatever shall be re-erected in accordance with the Regulations in force at the time.
- (iv) The Council reserves to itself the right of passage over all graves and, where such a course is necessary, temporarily to cover or remove without notice, the headstone upon any grave in order to permit the reopening of another grave in the vicinity, or for any other purpose.
- (v) The Council also reserves to itself the right to remove, refix, move, line-up or alter the position of any headstones as it may require.
- I. The name only of the masons may be cut on the headstone in letters not exceeding half an inch in height, providing the consent of the owner is obtained.
- J. No headstone to be erected until a period of at least six months from the date of burial has elapsed.

7. MAINTENANCE OF GRAVE SPACE

- A. Whenever an interment has taken place the grave shall forthwith be filled with earth and, after a lapse of three months for natural subsidence of the earth with which the grave has been filled, the surface of such grave shall be covered with turf and surplus soil shall be moved to the place provided.
- B. All graves shall be kept flat and level with adjoining ground and mounds or raised gardens on grave spaces shall not be permitted.

8. MAINTENANCE OF GOOD ORDER

- A. The Cemetery will be open to the public for admission on all days from 8 o'clock in the morning until 8 o'clock in the evening or sunset, whichever is the earlier.
- B. No children will be allowed admission unless accompanied by a responsible adult and all visitors shall keep to the walks and drives as far as practicable, refrain from touching shrubs and flowers and shall observe due decorum in all respects.
- C. Visitors must not cycle or bring dogs into the Cemetery, and smoking is prohibited therein.
- D. Photographers must not take photographs within the precincts of the Cemetery during funerals except upon the express desire of the relatives concerned.
- E. Every person who shall wilfully destroy or injure any building, wall or fence belonging to the Cemetery or destroy or injure any tree, plant or shrub therein or who shall daub or disfigure any wall thereon or climb over the walls or gates or put up any placard therein or on any wall thereof or wilfully destroy, injure or deface any monument, tablet, headstone or inscription or do any other wilful damage or who shall play at any game or unlawfully disturb any persons assembled for the purpose of burying any body or who shall commit any nuisance within the Cemetery, will be liable to prosecution.

9 ADMINISTRATION

- A. All notices or applications required by these Regulations are to be sent to the Town Clerk.
- B. Registers of burials are kept by the Town Clerk at whose offices searches of such Registers may be made.
- C. The fees payable shall be in terms of the attached schedule.
- D. The Council reserves the right to alter or vary the foregoing regulations or to deviate therefrom in any particular instances if it shall appear desirable to do so.

THETFORD TOWN COUNCIL acting as THETFORD BURIAL AUTHORITY

THETFORD BURIAL GROUND, LONDON ROAD, THETFORD

Lawn Cemetery – ‘N’ and ‘P’ Plot

RULES AND REGULATIONS for the management of the Lawn Cemetery, ‘N’ and ‘P’ Plot, London Road, Thetford. *(Separate Rules and Regulations apply for the other Burial Plots and Cremated Remains Plot).*

1. **INTERMENTS**

- A.
- (i) Notice of Interment shall be given on the Council's prescribed form at the office of the Town Clerk, King's House, Thetford at least 48 hours preceding the proposed interment (exclusive of Saturday, Sunday, Christmas Day, Good Friday and Statutory Bank Holidays). The Council reserves the right to modify this regulation where circumstances render such a course desirable, upon payment of an additional fee.
 - (ii) No funeral shall take place on a Sunday, Christmas Day, Good Friday, or Statutory Bank Holiday. (Saturdays funerals are to be allowed only in exceptional circumstances between the hours of 10.00 am and 12 noon, and agreed by the Town Clerk and/or The Chairman of the Cemetery, Guildhall and Markets Committee).
 - (iii) No notice of interment shall be accepted by telephone except in special circumstances.
 - (iv) In the case of a grave in respect of which the exclusive right of Burial has been granted, the Notice of Interment shall be signed by the registered owner or legal representative and the grant of the grave shall be produced with the notice of Interment, or the number of such grant shall be endorsed upon such notice,
 - (v) All charges and fees shall be paid on due date.
 - (vi) Funeral arrangements, apart from digging the grave, which will be undertaken by the Town Council but including appointing the Officiating Minister, shall be the sole responsibility of the relatives of the deceased in association with the Undertaker.
 - (vii) No funeral shall take place until the disposal certificate has been handed to the Cemetery Superintendent.
 - (viii) Interments can take place in either a grave where the exclusive right of burial has been purchased or in a grave where no such exclusive right is bought. The main differences between these two types of graves are as follows:

Graves where exclusive right of burial is purchased

The charge for a exclusive right of burial is payable in addition to ordinary interment and other fees, and entitles the person to whom the grant is made to the exclusive right of burial in the grave mentioned. This means that the person to whom the grant is made possesses the exclusive right of burial in that grave for the period of 100 years. The Council will also permit a headstone to be placed over a grave in which the exclusive right of burial has been granted. BEFORE any such headstone or memorial is erected it is necessary to obtain the Council's permission to its erection and for the proper fees to be paid.

Graves where no exclusive right of burial has been granted

Upon payment of the usual interment and other fees, the Council permit burials in graves where no exclusive right of burial has been purchased. In these circumstances the Council reserves the right to make further burials in the same grave at a later date. Because there will normally be more than one burial in a grave where an exclusive right of burial has not been purchased, it is not possible to permit the erection of kerbstones, headstones or other memorials over these graves. Subject to the payment of the specified fee, however, a small moveable vase may be placed on the grave.

2. PURCHASE OF BURIAL RIGHTS

- A. Only at the time of a burial an exclusive right of burial may be pre-purchased for a vacant plot at the foot or adjoining the grave for a period of one hundred years by an inhabitant or non inhabitant for the future use of members of the same family, subject to the payment of the fees for the time being prescribed by the Council but no person may purchase the right of burial in more than two grave spaces without the approval of the Council.
- B. No assignment of the exclusive right of burial in a grave will be allowed without the approval of the Town Clerk and no transfer will be valid unless the Deed of Grant has been properly endorsed by the Town Clerk for which a fee shall be charged.
- C. If it is not found to be practicable to effect immediate assignment of the exclusive right of burial following the death of the registered owner the person signing the notice of interment as owner of the right shall thereby indemnify the Council against all, claims in respect thereof.
- D. The purchase of plots for memorial purposes is only allowed in exceptional cases and then only with the express agreement of the Council.

3. HOURS

Interments will only be allowed on week-days between the hours of 10.00 a.m. and 3.00 p.m. during the months April to September inclusive, and between the hours of 10.00 a.m. and 2.00 p.m. during the months of October to March inclusive excepting in cases of extreme emergency. (Saturdays only in exceptional circumstances and agreed by the Town Clerk and/or The Chairman of the Cemetery, Guildhall and Markets Committee, between the hours of 10am and 12 noon).

4. DEPTH

The first interment in each grave shall be at a depth of six feet (1.83m) and no interment shall take place in any grave in such a manner that any part of the coffin containing the body shall be at a depth of less than three feet below the level of the surface of the ground adjoining the grave.

5. SPACE BETWEEN COFFINS

- (a) A layer of earth at least six inches (0.15m) in thickness shall be left between each coffin in the same earthen grave.
- (b) Burials will be permitted in wooden coffins only.
- (c) The maximum size for a grave shall not normally exceed 7' x 3' (2.13 x 0.91m) but if a grave of greater length than 7' (2.13m) is necessary, the burial shall take place out of rotation, in the grave space at the end of the row or at the end of the next row available.

6. MONUMENTAL WORKS AND ERECTIONS

A. The following monumental work only will be allowed:-

- (i) All headstones are to conform to the following maximum sizes - 3'6" (1.07m) high, 2'6" (0.46m) wide and 3" (0.08m) deep. If an apron is provided for a flower stand it shall not exceed 2'8" (0.51m) in width nor have a greater depth than 1'0" (0.31m). The receptacle for flowers shall be sunk in the apron. No headstone should 'overhang' the foundation stone.
- (ii) The maximum foundation size to be 3' x 18" (0.91 x 0.46m) and at least a 2" (0.05m) projection of the foundation must be made to serve as a mowing stone. This may be increased to 3' x 20 1/2" (0.91 x 0.52m) if loose vases (a maximum of two) are to be placed on the foundation stone.
- (iii) Inscriptions on headstones are subject to the approval of the Town Clerk and the names of a living person will only be permitted if there is a reference to the relationship of the deceased.
- (iv) Where no headstone is erected a single vase, to be approved, may be placed at the head of the grave.

- (v) Glass shades containing artificial flowers, jam jars, milk bottles or similar jars or bottles or receptacles shall not be allowed upon graves and the Council reserves the right to remove such shades, jars bottles or other receptacles from graves together with any dead vegetation etc.
- (vi) A maximum of two loose standing vases are permitted but these must be located on the foundation stone, see para 6(ii) above.
- (vii) No growing plants, shrubs, bushes, flowers, bulbs etc. will be permitted in the lawn cemetery.
- (viii) No headstone to be erected until a period of at least six months from the date of burial has elapsed.

A wooden cross 18" x 30" (0.46 x 0.76m), available from the Town Council Offices, will be permitted on new graves for a limited period of six months until a headstone is erected. After this time the cross will be removed by Cemetery staff and will be available for collection.

An engraved plaque can be purchased from Funeral Directors and will be mounted on the cross by Cemetery staff.

- (ix) No railings of any type are to be permitted around graves.

- B. Drawings of every proposed erection and inscription must be submitted for the approval of the Town Clerk before work is commenced.
- C. Where the exclusive right of burial in a grave has been purchased, the Deed of Grant shall be produced by the person applying for the right to erect a memorial etc. thereon, or shall sign and deposit a statement to the effect that the Council in granting such application is indemnified against any action or damages that may arise in connection therewith.
- D. All headstones shall be soundly constructed of suitable natural stone and shall be kept in good repair and in default thereof the Council reserves the right to remove any such headstone or to require the owners to remove them and if any such headstone is removed by the Council it shall forthwith become the property of the Council for disposal by them as they think fit.
- E. No grave shall have a headstone erected thereon unless the exclusive right of burial has been purchased.
- F. All headstones shall remain at the sole risk of the owners thereof and the Council shall not be responsible for any damage or breakage which may occur to same.
- G.
 - (i) The removing and refixing of headstones shall be executed by any person lawfully appointed by the owner of the grave.
 - (ii) Every headstone removed in the process of opening a grave shall be removed at the risk of the person requiring the grave to be opened, and shall be temporarily removed entirely from the cemetery and must be refixed within a reasonable time and the decision of the Town Clerk as to what is a reasonable time shall be final and conclusive.
 - (iii) All headstones removed either for the purpose of allowing an interment to take place or for any other purpose whatever shall be re-erected in accordance with the Regulations in force at the time.
 - (iv) The Council reserves to itself the right of passage over all graves and, where such a course is necessary, temporarily to cover or remove without notice, the headstone upon any grave in order to permit the reopening of another grave in the vicinity, or for any other purpose.
 - (v) The Council also reserves to itself the right to remove, refix, move, line-up or alter the position of any headstone as it may require.
- H. The name only of the masons may be cut on the headstone in letters not exceeding half an inch in height, providing the consent of the owner is obtained.

7. MAINTENANCE OF GRAVE SPACE

- A. Whenever an interment has taken place the grave shall forthwith be filled with earth and, after a lapse of three months for natural subsidence of the earth with which the grave has been filled, the surface off such grave shall be covered with turf and surplus soil shall be moved to the place provided.
- B. All graves shall be kept flat and level with adjoining ground and mounds or raised gardens on grave spaces shall not be permitted.

8. MAINTENANCE OF GOOD ORDER

- A. The Cemetery will be open to the public for admission on all days from 8 o'clock in the morning until 8 o'clock in the evening or sunset, whichever is the earlier.
- B. No children will be allowed admission unless accompanied by a responsible adult and all visitors shall keep to the walks and drives as far as practicable, refrain from touching shrubs and flowers and shall observe due decorum in all respects.
- C. Visitors must not cycle or bring dogs into the Cemetery, and smoking is prohibited therein.
- D. Photographers must not take photographs within the precincts of the Cemetery during funerals except upon the express desire of the relatives concerned.
- E. Every person who shall wilfully destroy or injure any building, wall or fence belonging to the Cemetery or destroy or injure any tree, plant or shrub therein or who shall daub or disfigure any wall thereon or climb over the walls or gates or put up any placard therein or on any wall thereof or wilfully destroy, injure or deface any monument, tablet, headstone or inscription or do any other wilful damage or who shall play at any game or unlawfully disturb any persons assembled for the purpose of burying any body or who shall commit any nuisance within the Cemetery, will be liable to prosecution.

9 ADMINISTRATION

- A. All notices or applications required by these Regulations are to be sent to the Town Clerk.
- B. Registers of burials are kept by the Town Clerk at whose offices searches of such Registers may be made.
- C. The fees payable shall be in terms of the attached schedule.
- D. The Council reserves the right to alter or vary the foregoing regulations or to deviate therefrom in any particular instances if it shall appear desirable to do so.

CHILDREN'S PLOT

Lawn Cemetery – 'N' and 'P' Plot

All graves on the babies/children's plot will be single depth only. No pre-purchase of plots is permitted.

The maximum grave size will be 4 feet long (1.22m).

All other rules and regulations apply as for 'N' and 'P' Plot as above.

THETFORD TOWN COUNCIL acting as THETFORD BURIAL AUTHORITY

THETFORD BURIAL GROUND, LONDON ROAD, THETFORD

Cremated Remains

RULES AND REGULATIONS for the management of the Cemetery, Cremated Remains Plot, London Road, Thetford. *(Separate Rules and Regulations apply for the other burial plots and Lawn Cemetery Plot 'N' Plot).*

1. **INTERMENTS**

- A. (i) Notice of Interment shall be given on the Council's prescribed form at the office of the Town Clerk, King's House, Thetford at least 48 hours preceding the proposed interment (exclusive of Saturday, Sunday, Christmas Day, Good Friday and Statutory Bank Holidays). The Council reserves the right to modify this regulation where circumstances render such a course desirable, upon payment of an additional fee.
- (ii) No funeral shall take place on a Sunday, Christmas Day, Good Friday and Statutory Bank Holidays. (Saturdays interments are to be allowed only in exceptional circumstances between the hours of 10am and 12 noon, and agreed by the Town Clerk and/or the Chairman of the Cemetery, Guildhall and Markets Committee.
- (iii) No notice of interment shall be accepted by telephone except in special circumstances.
- (iv) In the case of a grave in respect of which the exclusive right of Burial has been granted, the Notice of Interment shall be signed by the registered owner or legal representative and the grant of the grave shall be produced with the notice of Interment, or the number of such grant shall be endorsed upon such notice,
- (v) All charges and fees shall be paid on due date.
- (vi) Funeral arrangements, apart from digging the plot, which will be undertaken by the Town Council, but including appointing the Officiating Minister, shall be the sole responsibility of the relatives of the deceased in association with the Undertaker.
- (vii) No funeral shall take place until the disposal certificate has been handed to the Cemetery Superintendent.

2. **PURCHASE OF BURIAL RIGHTS**

- A. At the time of interment the exclusive right of burial in the Cremated Remains Plot, for a period of one hundred years, may be purchased by an inhabitant or non-inhabitant subject to the payment of the fees for the time being prescribed by the Council.
- B. No assignment of the exclusive right of burial in a grave will be allowed without the approval of the Town Clerk and no transfer will be valid unless the Deed of Grant has been properly endorsed by the Town Clerk for which a fee shall be charged.
- C. If it is not found to be practicable to effect immediate assignment of the exclusive right of burial following the death of the registered owner the person signing the notice of interment as owner of the right shall thereby indemnify the Council against all, claims in respect thereof.
- D. The purchase of plots for memorial purposes is only allowed in exceptional cases and then only with the express agreement of the Council.

3. **BURIAL OF CREMATED REMAINS**

- A. Cremated remains shall be interred in plots two feet square (0.61m) in an area set aside for such burials.

Two burials to be permitted in each plot, the first at a minimum depth of three feet (0.91m) and the second immediately on top.

All caskets shall be of wood and marked by an engraved identity plate.

- B. Subject to the purchase of the right of burial:
- (i) A tablet with approved inscription will be allowed on the space. The tablet to be sunk level with the surrounding ground and to be 15" x 15" (0.38 x 0.38m) with a thickness of not less than 1" (0.31m) or more than 2" (0.05m) and to be of approved materials, i.e. york stone, granite or sandstone, with plot letter and grave number inscribed therein.
 - (ii) A vase not exceeding 12" (0.31m) in height will be permitted.
- C. Glass shades containing artificial flowers, jam jars, milk bottles or similar jars or bottles or receptacles, shall not be allowed upon graves and the Council reserves the right to remove such shades, jars, bottles or other receptacles from graves, together with any dead vegetation etc.
- D. All tablets shall be soundly constructed of suitable natural stone and shall be kept in good repair and in default thereof the Council reserves the right to remove any such tablet or to require the owners to remove them and if any such tablet is removed by the Council it shall forthwith become the property of the Council for disposal by them as they think fit.
- E. All tablets shall remain at the sole risk of the owners thereof and the Council shall not be responsible for any damage or breakage which may occur to same.
- F.
- (i) The removing and refixing of tablets shall be executed by any person lawfully appointed by the owner of the grave.
 - (ii) Every tablet removed in the process of opening a plot shall be removed at the risk of the person requiring the plot to be opened, and shall be temporarily removed entirely from the cemetery and must be refixed within a reasonable time and the decision of the Town Clerk as to what is a reasonable time shall be final and conclusive.
 - (iii) All tablets removed either for the purpose of allowing an interment to take place or for any other purpose whatever shall be re-erected in accordance with the Regulations in force at the time.
 - (iv) The Council reserves to itself the right of passage over all plots and, where such a course is necessary, temporarily to cover or remove without notice, the tablet upon any grave in order to permit the reopening of another grave in the vicinity, or for any other purpose.
 - (v) The Council also reserves to itself the right to remove, refix, move, line-up or alter the position of any tablet as it may require.
- G. The name only of the masons may be cut on the tablet in letters not exceeding half an inch in height, providing the consent of the owner is obtained.

4 HOURS

Interments will only be allowed on week-days between the hours of 10.00 a.m. and 3.00 p.m. during the months April to September inclusive, and between the hours of 10.00 a.m. and 2.00 p.m. during the months of October to March inclusive excepting in cases of extreme emergency.

5. MAINTENANCE OF GRAVE SPACE

All plots shall be kept flat and level with adjoining ground and mounds or raised gardens on plots shall not be permitted.

6. MAINTENANCE OF GOOD ORDER

- A. The Cemetery will be open to the public for admission on all days from 8 o'clock in the morning until 8 o'clock in the evening or sunset, whichever is the earlier.

- B. No children will be allowed admission unless accompanied by a responsible adult and all visitors shall keep to the walks and drives as far as practicable, refrain from touching shrubs and flowers and shall observe due decorum in all respects.
- C. Visitors must not cycle or bring dogs into the Cemetery, and smoking is prohibited therein.
- D. Photographers must not take photographs within the precincts of the Cemetery during funerals except upon the express desire of the relatives concerned.
- E. Every person who shall wilfully destroy or injure any building, wall or fence belonging to the Cemetery or destroy or injure any tree, plant or shrub therein or who shall daub or disfigure any wall thereon or climb over the walls or gates or put up any placard therein or on any wall thereof or wilfully destroy, injure or deface any monument, tablet, headstone or inscription or do any other wilful damage or who shall play at any game or unlawfully disturb any persons assembled for the purpose of burying any body or who shall commit any nuisance within the Cemetery, will be liable to prosecution.

7. ADMINISTRATION

- A. All notices or applications required by these Regulations are to be sent to the Town Clerk.
- B. Registers of burials are kept by the Town Clerk at whose offices searches of such Registers may be made.
- C. The fees payable shall be in terms of the attached schedule.
- D. The Council reserves the right to alter or vary the foregoing regulations or to deviate therefrom in any particular instances if it shall appear desirable to do so.