



## THETFORD TOWN COUNCIL

TOWN CLERK: Tina Cunnell BSc (Hons)

Council Offices  
King's House  
Thetford  
IP24 2AP

Tel: 01842 754247

5<sup>th</sup> April 2018

### VENUES, EVENTS & MARKETING COMMITTEE

A meeting of this Committee will take place in the Council Chamber, Kings House, Thetford on **Wednesday 11<sup>th</sup> April 2018 starting at 1.00 p.m.**

Yours faithfully

Town Clerk

### AGENDA

- 931/17      DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS  
To receive any additional interest not already registered.
- 932/17      APOLOGIES FOR ABSENCE  
To receive.
- 933/17      MINUTES  
To confirm the minutes of the Committee meeting held on 14<sup>th</sup> March 2018, received by Full Council on 27<sup>th</sup> March 2018 as a true record and be signed/initialled by the Committee Chairman.
- 934/17      ST. PETERS - LICENSING CONDITIONS  
To receive a request from Simple Norfolk (St. Peters leaseholders) to appeal the decision resolved at VEM meeting 14 February 2018.
- RESOLVED: 'To adopt new standard hire closure times to also include St. Peters for entertainment & bar service to 12midnight, however hirer can make application to VEM Committee to consider extended hire times to up to 2am for special occasions/ events'.**
- 935/17      GUILDHALL COUNCIL CHAMBER  
To receive update Guildhall Council Chamber
- 936/17      VENUES HIRE TERMS & CONDITIONS  
To receive and discuss amendment to T&C's

- 937/17 CCTV  
Receive proposal for phase 2 CCTV installation roll out Carnegie/Guildhall.
- 938/17 REQUEST FOR FREE HIRE OF CARNEGIE  
To receive a request for free hire of the Carnegie Room to host the TARA Awards on Friday 1<sup>st</sup> February 2019
- 939/17 WEEKLY MARKETS  
To receive update
- 940/17 EVENTS  
To receive update.
- 941/17 SIX FOOT TOMMY  
To discuss and agree ordering, and paying for, a Six Foot Tommy for the Nations Tribute – Councillor J Hollis to present.
- 942/17 HEALTH & SAFETY  
Update on health and safety inspections.
- 943/17 CARNEGIE / GUILDHALL WORKS SCHEDULE  
To receive update on scheduled works.
- 944/17 BUDGET REVIEW  
To review budget for financial year 2017/18
- 945/17 ITEMS OF URGENT BUSINESS  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 946/17 COMMUNITY ENGAGEMENT  
To discuss and agree any consultation or media release required.
- 947/17 EXCLUSION OF PRESS AND PUBLIC  
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 948/17 LICENSING ISSUES  
To receive a report from Norfolk Police Licensing.