



THETFORD TOWN COUNCIL

TOWN CLERK: Tina Cunnell BSc (Hons)

Council Offices
King's House
Thetford
IP24 2AP

Tel: 01842 754247

3rd November 2016

VENUES, EVENTS & MARKETING COMMITTEE

A meeting of this Committee will take place in the Council Chamber, King's House, Thetford, on **Wednesday 9th November 2016 starting at 1.00 p.m.**

Yours faithfully

Town Clerk

AGENDA

- 419/16 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 420/16 APOLOGIES FOR ABSENCE AND NEW MEMBERS
To receive.
- 421/16 MINUTES
To confirm as the minutes of the committee meeting held on the 12th October 2016, received by Full Council on the 25th October 2016, as a true record and be signed/initialled by the Chairman.
- 422/16 HEALTH & SAFETY
To receive an update from the Venues Manager.
- 423/16 TARA's
To receive application to have Thetford Town Council support in free cost of hire of the venue.
- 424/16 JACK PILLING ART GALLERY LEASE
To receive an update from the VEM Manager
- 425/16 ST PETERS ROOF REPAIRS
To obtain quotations from specialised roofing companies for the urgent repairs to St Peter roof. It was agreed by Full Council that the money for this project, up a maximum of £25,000, should be taken from the Council Tax Support Grant Reserve.

- 426/16 ST PETERS ARCHWAY REPAIRS
To discuss and agree the way forward.
- 427/16 DRAFT BUDGET 2017/18
To consider Budget reductions 2017/18.
- 428/16 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 429/16 PRESS RELEASES
To receive the Chairman's report for any press releases.
- 430/16 EXCLUSION OF PRESS AND PUBLIC
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 431/16 DAD'S ARMY MUSEUM LEASE
To receive an update from VEM Manager and agree rental review terms to lease from March 2017 to expiry date March 2021.