



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Council Offices
King's House
Thetford
IP24 2AP

Tel: 01842 754247

7th April 2016

VENUES, EVENTS & MARKETING COMMITTEE

A meeting of this Committee will take place in the Council Chamber Kings House, on **Wednesday 13th April 2016 starting at 1.00 p.m.**

Yours faithfully

Town Clerk

AGENDA

- 1094/15 DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS
To receive any additional interest not already registered.
- 1095/15 APOLOGIES FOR ABSENCE AND NEW MEMBERS
To receive.
- 1096/15 MINUTES
To confirm as the minutes of the committee meeting held on the 9th March 2016, received by Full Council on the 29th March 2016, as a true record and be signed/initialled by the Chairman.
- 1097/15 ACTION PLANS
To receive update on action points.
- 1098/15 BUDGET REVIEW
To review 2015/16 (see attached Financial Report).
- 1099/15 EVENTS AND EVENTS CALENDAR
To receive an update from the PPP&C Officer:
- Queens 90th Birthday Celebrations
 - Beacon Lighting – 21st April 2016
 - Street party – 11th June 2016
 - Thetford's Great Festival
 - Christmas celebrations

- 1100/15 WORKS SCHEDULE
To receive an update from the Venues Manager.
- 1101/15 LITTLE OUSE PROJECT
To receive an update from the PPP&C Officer.
- 1102/15 EVENTS PARTICIPATION AND SUPPORT
To discuss and agree the participation and support from Councillors and Staff at Town Council events.
- 1103/15 ANNUAL REPORT REVIEW
To review and agree the Annual Report.
- 1104/15 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 1105/15 PRESS RELEASES
To receive the Chairman's report for any press releases.