



## **THETFORD TOWN COUNCIL**

TOWN CLERK: Maurice Howard

Tel: 01842 754247

9<sup>th</sup> January 2015

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

### **CHARLES BURRELL CENTRE COMMITTEE**

A meeting of this Committee will take place in the Charles Burrell Centre, Staniforth Road, Thetford, on **Wednesday 14<sup>th</sup> January 2015 starting at 10.00 a.m.**

Town Clerk

#### **AGENDA**

- 942/14      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 943/14      **APOLOGIES FOR ABSENCE**  
To receive.
- 944/14      **MINUTES**  
To confirm as a true record the minutes of the Committee meeting held on 10<sup>th</sup> December 2014, to be received by Full Council on 27<sup>th</sup> January 2015, to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 945/14      **ACTION POINTS**  
To update on the action points from the last meeting (see below).
- 946/14      **CHARLES BURRELL CO-OPERATIVE**  
To agree a timescale for preparation for setting up the Co-Operative.
- 947/14      **UPDATE FROM TENANTS FORUM**  
To receive an update from tenants forum meeting.

- 948/14      OPERATIONAL MATTERS
- To receive an update from CBC Manager
  - Any other operation matters to be discussed
- 949/14      PREMISES LICENCE  
To receive an update on the progress of this licence.
- 950/14      EXCLUSION OF PRESS AND PUBLIC  
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 951/14      CLEANING CONTRACT  
To update on the cleaning contract tender.
- 952/14      RECENT TENANT AND SESSIONAL HIRERS ENQUIRIES  
To discuss and agree where necessary recent enquiries.
- 953/14      TENANT LEASE AND PAYMENT SITUATIONS  
To review a list of all current tenants payments.
- 954/14      FINANCIAL UPDATE  
To review.
- 955/14      ITEMS OF URGENT BUSINESS  
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 956/14      PRESS RELEASES  
To consider any press release arising from this meeting's agenda.