



## **THETFORD TOWN COUNCIL**

TOWN CLERK: Maurice Howard

Tel: 01842 754247

7<sup>th</sup> July 2014

Council Offices  
King's House  
Thetford  
Norfolk  
IP24 2AP

### **CHARLES BURRELL CENTRE COMMITTEE**

A meeting of this Committee will take place in the Charles Burrell Centre, on **Friday 11<sup>th</sup> July 2014 at 2.00 p.m.**

Town Clerk

### **AGENDA**

- 307/14      **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**  
To receive any additional interest not already registered.
- 308/14      **APOLOGIES FOR ABSENCE**  
To receive.
- 309/14      **MINUTES**  
To confirm as a true record the minutes of the Committee meeting held on 6<sup>th</sup> June 2014, received by Full Council on 24<sup>th</sup> June 2014, to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 310/14      **UPDATE FROM ROBERT ASHTON**  
To receive report.
- 311/14      **GOVERNANCE OPTION FOR CHARLES BURRELL CENTRE**  
To discuss options.
- 312/14      **VISION AND BUSINESS PLAN**  
To discuss and formulate a Vision Plan.

- 313/14            OPERATIONAL MATTERS  
To discuss and receive an update from the recent Tenant Forum meeting.
- 314/14            HEALTH, SAFETY AND WELFARE ISSUES  
Chairman to update.
- 315/14            PROPOSAL FOR AN OPEN DAY ON SUNDAY 7<sup>th</sup> SEPTEMBER 2014  
To discuss.
- 316/14            TRAINING DAYS – 16<sup>TH</sup> AND 23<sup>RD</sup> JULY 2014  
To discuss the booking of places on manual handling, working at heights and first aid courses.
- 317/14            LICENCE UPDATE  
To discuss application for PRS and the recently submitted Premises Licence application.
- 318/14            EXCLUSION OF PRESS AND PUBLIC  
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 319/14            TENANT MATTERS  
Chairman to update on tenant matters and discuss legal and finance queries.
- 320/14            FINANCIAL UPDATE  
To receive an update.
- 321/14            PERSONNEL MATTERS  
Chairman to discuss
- 322/14            ITEMS OF URGENT BUSINESS  
At the discretion of the Town Clerk to table urgent business.
- 323/14            PRESS RELEASES  
To consider any press release arising from this meeting's agenda.