



THETFORD TOWN COUNCIL

TOWN CLERK: Maurice Howard

Tel: 01842 754247

2nd December 2014

Council Offices
King's House
Thetford
Norfolk
IP24 2AP

CHARLES BURRELL CENTRE COMMITTEE

A meeting of this Committee will take place in the Charles Burrell Centre, Staniforth Road, Thetford, on **Wednesday 10th December 2014 at 4.00 p.m.**

Town Clerk

AGENDA

- 849/14 **DECLARATIONS OF ANY DISCLOSABLE PECUNIARY INTERESTS**
To receive any additional interest not already registered.
- 850/14 **APOLOGIES FOR ABSENCE**
To receive.
- 851/14 **MINUTES**
To confirm as a true record the minutes of the Committee meeting held on 17th November 2014, received by Full Council on 25th November 2014, to be confirmed as a true record and signed/initialled by the Committee Chairman.
- 852/14 **ACTION POINTS**
To update on the action points from the last meeting.
- 853/14 **CHARLES BURRELL CO-OPERATIVE**
To follow up actions required following Special Full Council meeting held on 27th November 2014.
- 854/14 **UPDATE FROM TENANTS FORUM**
To receive an update from tenants forum meeting.

- 855/14 OPERATIONAL MATTERS
- To receive an update from CBC Manager
 - Any other operation matters to be discussed
- 856/14 CHARLES BURRELL COMMITTEE FUTURE MEETING DATES
To discuss fixing meeting dates up to April 2015.
- 857/14 EXCLUSION OF PRESS AND PUBLIC
To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for any remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 858/14 CLEANING CONTRACT
To update on the cleaning contract tender.
- 859/14 RECENT TENANT AND SESSIONAL HIRERS ENQUIRIES
To discuss and agree where necessary recent enquiries.
- 860/14 TENANT LEASE AND PAYMENT SITUATIONS
To review a list of all current tenants payments.
- 861/14 FINANCIAL UPDATE
To review.
- 862/14 ITEMS OF URGENT BUSINESS
At the discretion of the Town Clerk to table urgent business for discussion or information only. Any item is to be on an urgent operational matter.
- 863/14 PRESS RELEASES
To consider any press release arising from this meeting's agenda.